

***Roswell Woman's Club  
P.O. Box 522  
Roswell, GA 30077***

Dear Teachers and Non-Profit Directors,

Attached are the three pages of the Roswell Woman's Club Grant Application. Please fill it out as completely as you can. The more we know about your proposed project and the greater the number of students who will benefit, the greater your chances of success. You may attach as many additional pages as you feel are necessary to explain your project. If there are questions that do not apply to your organization or situation, simply put NA or Not Applicable.

This year we're asking that grant requests not exceed \$1,000. In some past years, the Showhouse has shown a profit of more than \$200,000, which has meant that the Education Committee has had \$100,000 or more to disburse for scholarships to graduating seniors and adults returning to school as well as for grants to teachers and non-profit organizations. In those boom years, we have awarded many scholarships of up to \$2,000 each and awarded grants of up to \$10,000. However, as a result of the poor economy, last year the committee had only \$30,000 to disburse. Our grants requests alone totaled \$125,000---many of them in the \$10,000 range. After awarding scholarships of only \$900 each, the committee had under \$5,000 with which to award grants, so only five were funded. Since the economy is still poor, we anticipate that this year's Showhouse profits will remain on the low side. We don't want you to waste your time carefully preparing a grant proposal that has no chance of being funded because the amount is so large.

If you have any questions, please feel free to call me at 770-888-4846 or e-mail me at [dan-n-carol@comcast.net](mailto:dan-n-carol@comcast.net).

PLEASE SUBMIT THREE COPIES OF YOUR REQUEST FOR OUR READERS. We would like to receive all requests by February 28<sup>th</sup>. To save time, please mail the three copies of your request to me at 849 Brannon Road, Cumming, GA 30041 instead of sending them to the club's post office box.

I look forward to receiving your grant requests,  
Carol Thalimer  
Co-chair Roswell Woman's Club Education Committee



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PO BOX 522, ROSWELL, GA 30077

[www.roswellwomansclub.org](http://www.roswellwomansclub.org)

## ROSWELL WOMAN'S CLUB GRANT APPLICATION GUIDELINES

Please send 3 copies of the grant application request. Please mail them to me: Carol Thalimer, 849 Brannon Road, Cumming, GA 30041 rather than to the club's P.O. Box. Proposals by fax are not accepted. Please do not use binders or folders. Please do not send videotapes. Your proposal may be double or single-sided and may include as many extra pages and supporting information as you deem necessary. Include the following supporting materials if they are applicable:

1. A copy of your 501 (c)3 letter
2. Organization's current annual operating budget
3. Proposed project budget
4. A list of your Board of Directors



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www.roswellwomansclub.org

### ROSWELL WOMAN'S CLUB GRANT APPLICATION FORM

Amount Requested \_\_\_\_\_

Program/Project Title \_\_\_\_\_

Organizational Information:

Organization name \_\_\_\_\_

Address, city, state, zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Executive Director \_\_\_\_\_ Telephone \_\_\_\_\_

Name/title of contact person \_\_\_\_\_ Telephone \_\_\_\_\_

Date of Incorporation \_\_\_\_\_ Tax ID Number \_\_\_\_\_

Is your organization exempt under Section 501 (C) (3) ? \_\_\_\_\_ yes \_\_\_\_\_ no

Primary service category of organization: (check only one)  
\_\_\_\_\_ Arts & Culture \_\_\_\_\_ Human Services \_\_\_\_\_ Education \_\_\_\_\_ Environment \_\_\_\_\_ Health \_\_\_\_\_ Civic/econ. Development  
\_\_\_\_\_ Other \_\_\_\_\_

Summarize the organization's mission (2-3 sentences)

Geographic service area \_\_\_\_\_

Organizational budget (last fiscal year) FY \_\_\_\_\_

Expenses \$ \_\_\_\_\_ Revenues \$ \_\_\_\_\_



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**ROSWELL WOMAN'S CLUB GRANT  
APPLICATION FORM**

Purpose of grant

Number of students served (i.e. one class, one grade, entire school, etc.)

How will this project benefit the community?

Program/project budget \_\_\_\_\_

Signature of authorized official \_\_\_\_\_ Date \_\_\_\_\_

Name/Title \_\_\_\_\_